

## aidha Annual Report FY2013

















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## Letter from the Chair

Dear aidha community,

This past year has been a year of consolidation for aidha, as we built on the transformative changes of the previous year and early this year.

Probably the most direct experience of change has been in the learning environment for aidha's students and mentors with the move in September 2012 to the new campus at NTUC Trade Union House at Bras Basah Road. Thanks to the support of NTUC Learning Hub, aidha is benefitting enormously from the high standard of facilities and the new level of professionalism it has brought to our operations.

Further contributing to the professionalisation of aidha, we have put in place a strong management team with clear roles and responsibilities. Concerted efforts have also been made during the year to review and improve aidha's operating policies and procedures.

A significant achievement during the year was the completion of a major research project. The findings have given us a better understanding of our students and our impact. Recommendations from the research report are now in progress of being implemented, with priority being given to the development of more structured and comprehensive impact assessment and a review of the curriculum to better meet the needs of students.

While we lost some momentum in student enrolment at the start of the financial year with the various operational changes, our marketing plans and the focused efforts of the marketing team began to bear fruit and we saw enrolments pick up from January 2013 onwards, as well as more students moving on to module 2.

FY2013 was another successful year of fundraising, nearly matching the previous year's record-breaking achievement. We continued to consolidate our fundraising efforts by nurturing our existing corporate partnerships and initiating new ones.

In February, we welcomed two new board directors, Ms Ute Braasch and Mr Sameer Khan, who bring a wealth of senior management experience from their respective corporate roles, particularly in the area of human for Ute and finance for Sameer. In October, Mr Vishrut Jain stepped down from the board due to his work and travel commitments. On behalf of aidha, I would like to express our appreciation for Vish's support over the years, initially as a volunteer and subsequently as a board director.

### Letter from the Chair (cont'd)

This current year will see a leadership transition for aidha, with the resignation of Ms Veronica Gamez, aidha's Executive Director, as she has decided it is time to return to her home and family in Mexico. Through her service to aidha and its students over more than 5 years, including as Executive Director since 2010, Veronica has contributed significantly to making aidha what it is today. On behalf of aidha, I would like to express our deepest gratitude to Veronica for her passionate commitment and contribution to aidha.

Veronica leaves aidha in December 2013 and the official announcement on the appointment of a new chief executive officer for aidha will be made in January 2014. With aidha's new CEO in place, ably supported by our strong management team, I am confident aidha will continue to thrive. Looking ahead, our priorities are to build on the momentum of our successful outreach efforts to grow aidha's student enrolment, further develop current and new corporate partnerships as a key component of fundraising, and review aidha's curriculum and programs to better meet the needs of low income and migrant workers in Singapore.

I look forward to the continued support of aidha's students, volunteers, staff, partners and my fellow board directors as we work together to build on aidha's achievements and continue to deliver programs that help our students meet their aspirations.

Claudine Lim CHAIR, aidha

### Letter from the Executive Director

Hola dearest aidha community,

It is a great privilege to present to you our aidha annual report FY2013. This year has been an enormous stepping stone as aidha reached an important level of professionalism.

In total, we welcomed 388 new students, we had 145 volunteers attending 10 Volunteer Orientation and 113 mentors dedicated 2,196 hours. We celebrated our largest graduation ever! 96 students, members of 4 different cohorts, completed our integrated program.

aidha has been able to make this possible thanks to the tremendous support of so many. In fact, let me share with you how this year has been an incredible ride for aidha.

First of all, we brought the so much needed structure to our team. Such structure has allowed aidha to use its limited resources more effectively so that each team manager can focus on their own deliverables. The results had been amazing and we now have a strong management team driving our dearest organisation. aidha is so proud to have such a professional and passionate team working for our mission. Rohini Chopra, Priya Mendon, Marjo Kurkela, Citlalic Gonzalez, Marina Chiericato, Abel Lee, Marigold Duncan and many more who contributed enormously.

This year, aidha has focused in nurturing corporate relationships who lend their expertise, financial support, and help aidha to accelerate it's professionalism stage.

Our partnership with Kadence international, a research company, has provided us with pro-bono services to help us develop the impact indicators and data collection tools that will allow us to measure our impact in a systematic manner. In this way, aidha will be able to report important data that will allow our funders and our community to understand the impact aidha creates; another wonderful partner of aidha is Alexander Mann Solutions who has helped us to develop critical processing tools that are helping aidha to continue its professionalism stage and also raised funds for aidha; the Australian Chamber of commerce has given their support since aidha started. Their long lasting support has given aidha the strength to keep moving forward; Senor Taco Restaurant and J's at Purvis Restaurant allowed us to use your premises when we so much needed them; Primetime, Humaneity and TEDx Singapore, gave us a platform to present our work to a larger community;

### Letter from the Executive Director (cont'd)

Deutsche Bank awarded one of it's employees, the volunteer of the year (first place in Singapore and 3rd place in South East Asia) for her volunteering work at aidha. A special mention goes to Barclays as they awarded aidha with a 2nd grant, organised multiple successful fundraising events, and supported aidha in multiple areas of the business.

It is wonderful to see members of the banking industry lining up in support of aidha to create positive impact.

We are still far from reaching the 210,000 FDWs that are currently living in Singapore, but with your continuous support, I am confident that we will be able to reach economies of scale that will allow aidha to create impact to many more.

Together, we can continue empowering individuals to create sustainable wealth!

Sincerely yours,

Veronica Gamez Executive Director, aidha

## about aidha

aidha is an award winning Singapore-based social enterprise, dedicated to empowering and providing opportunities for low income and migrant workers to transform their lives through sustainable wealth creation. aidha provides its students with a unique program of financial and life skills education that aims to enable financial sustainability, facilitate good life choices and promote social mobility.

### FY2013 at a glance

This year we consolidated the past efforts, with 96 students graduating after completing the 2-year modules (9+9 months) that were rewarded with the Certificate of Entrepreneurship.

FY2013 was again a strong year for aidha in terms of fundraising and contributions. Our corporate partners and supporters put aidha in a financially solid position to allow us to continue reaching out to more foreign domestic workers and their families.

We are continuing our research with the commitment to better understand the needs of our students and of creating a network of students able to sustain each other (Aidha Alumni).

The move to new well equipped premises really contributed to our expansion, both in terms of new students and new mentors attracted, due to the increased professionalism of our Sunday Campus.



## our campus

### Our impact: 829 classes taught by 170 mentors to 708 students

### Module 1 503 students

### Module 2 205 students

Compass Club 141 classes taught by 35 mentors Leadership Club 155 classes taught by 35 mentors Computer Workshop 293 classes taught by 90 mentors Venture Club 120 classes taught by 15 mentors Advanced Leadership Club 120 classes taught by 15 mentors

# 388 is the number of new students we welcomed in aidha programs.

## our outcomes

### **Business Plans of Our Students**

In the final stages of our students' time at aidha, they are assigned to write business plans. These business plans revealed the following about the industries they hoped to set up businesses in.

### **Investments of Our Graduates**

Part of aidha's Theory of Change research involved talking with our graduates around the world to find out what they were doing after leaving aidha. These are the business investments they chose to make.



83% of our students save regularly

> 23% of our students started a business during or after aidha

76% of our students is investing in a productive asset

## our community

aidha operations are managed by a dedicated and passionate team comprising of the **CEO and Management Committee**. This team is supported by the essential work of aidha volunteers who generously give their time and energy to enable aidha to function and grow. The contributions of our volunteers are highly valued and we aim to reflect this gratitude through training, events and feedback to help them develop and enjoy their experiences at aidha.



### aidha volunteering opportunities

Mentors: a group of talented and passionate volunteers who facilitate the Sunday classes and dedicate their time nurturing our students as they complete aidha's curriculum

Office volunteers: contribute time on weekdays, working with the Management Committee to run the day to day operations, with special focus on outreach and fundraising activities

**Trainees:** aidha's alumni who wish to continue being involved with aidha. They are the face of aidha at the campus on Sundays and offer critical operational support, welcoming and registering new students and ensuring classes run effectively.

**Interns/Special Projects:** aidha welcomes interns and short term volunteers to spend one to three months with us sharing their knowledge and enthusiasm in supporting aidha in operations or special projects.

## our community



Alumni Community: we are continuing to develop the aidha alumni community supported by an alumni coordinator, where alumni can stay connected with each other and the aidha community. This provides opportunities for graduates to further their business knowledge and give support for graduates that are looking to develop a sustainable business.

**Mentor Community:** we are developing the aidha mentor community supported by a mentor manager, through which mentors will have the opportunity to network, share their experiences and take part in skills sessions to continue their own learning and development.

## research

### Our Research and our Current Theory of Change

Between August and December 2012, aidha's research team conducted a study to assess both the needs and expectations of our students as well as the real gains obtained in aidha. The study was motivated by the concern that with aidha's rapid growth, there was a need to better align expected outcomes with actual outcomes, and improve the path to achieve those outcomes.

Overall, the main findings gave us a better understanding of the diversity of aidha's students and concluded that this poses aidha an opportunity for offering more flexibility in its modules and course structure. Ultimately, the study found that aidha is, for the students, a vehicle of inclusion at three levels: social (new networks and friends, building confidence), digital (computer and internet literacy) and financial (savings). Taken into account all the inputs gathered in our research, our Theory of Change (TOC) has been updated in a new aidha platform of success:



Apart from the main takeaways envisaged in our former TOC, namely IT literacy, Financial capability and Confidence, this new platform of incorporates Social Capital. This concept involves the success construction of networks and trust relationships that enable communities to address common concerns. As we have garnered from our research, social capital is an imperative take-away for the students, a take-away that helps both directly and indirectly to empower them.

## research (cont'd)

In addition, IT literacy now incorporate three new essential components: 1) *meta cognitive skills*: that involves a conscious awareness of one's own learning and also an appropriation of the Narrative of Success.

2) *problem solving*: a skill that will enable the students to export the knowledge that they attain in the classroom to other spheres of life and even in the establishment of a business.

3) *connectivity*: to gain access to the World Wide Web and learn to use computers for social and business purposes.

This *new platform of success* has emerged based on the findings gathered from listening to the feedback and aspirations of those that matter most in the organization, namely our students, interns and volunteers. We look forward to moving forward under this *new platform of success*.

#### Data Collection

In May 2013, aidha with the aid of our corporate partner, Kadence International, launched an evaluation program in order to establish an efficient and self-managed system to capture data which will measure aidha's impact. It will not only provide us with a better measurement of our courses, but will also allow us to develop more tangible evidence of the effectiveness of our work and enable us to present stronger cases in grant applications.

This will be an ongoing exercise to ensure aidha has the data to continually improve impact analysis and provide meaningful feedback for our curriculum reform.







## fundraising

Based on a social enterprise model, aidha receives more than half of its yearly income from student course fees to support operations. However, until aidha becomes financially self-sustaining, a part of our expenses need to be supplemented by external fundraising and sponsorship efforts. To this effect, FY2013 saw a variety of initiatives including events, grants and corporate sponsorships. A priority for the department this year was to diverse its corporate portfolio and add new corporate partners that shared similar values to aidha.

### Sustained Fundraising

Over the course of the year, our dedicated fundraising team organised a series of fundraising events, including the following:

- a charity film screening of 'Mother and child' in celebration of the International Women's day, that raised around \$7,000.
- the Bike Race in partnership with Barclays raised around \$23,000.

### **Cultivating Partnerships**

As aidha grows in size and operations, it is critical for the organisation to find new like-minded corporate partners to leverage expertise and financial support. FY2013 was full of successful engagement of like-minded partners including but not limited to Barclays, Deutsche Bank, Gemalto, Kadence and Alexander Mann Solutions. These partners not only provided financial support but also offered expertise to aidha employees, dedicating their time and knowledge. Many of the employees from these companies attended our trainings and are now dedicated mentors and have adopted batches for a 9-month commitment at the Sunday campus.





## outreach

Outreach activities at aidha are focused on getting more domestic workers to enroll at aidha, getting more Singaporeans and expats to volunteer at aidha, fundraising.

The mandatory **day off** ruling from Jan 2013 has enabled more domestic workers to join training programs like the ones provided by aidha.

Our initiatives in FY2013:

- Participation in the Foreign Domestic Worker Day held in Dec 2012 which was attended by over 1000 domestic workers from different nationalities
- Sharing articles with the community through online & offline publications like INFOCUS & INFORM released by MOM, IndoConnect released by Indonesian Embassy, Singapore American Association released for expats living in Singapore
- Workshops conducted at Indonesian School run by the embassy or at the Philippine embassy as part of ongoing partnership and nurturing relations with the Embassies
- Increasing engagement with students and volunteers through social media
- Events on aidha campus Open House & Free workshops once a month
- Talks in colleges/universities for outreach to generate awareness and encourage volunteerism NUS, SNU, Insead





aidha Annual Report 2013

### FINANCIAL HIGHLIGHTS -STATEMENT OF COMPREHENSIVE INCOME $30^{TH}$ JUNE, 2013

Income	
Course Fee Income	117,778
Donation, Fundraising and Sponsorship Income	192,134
Other Income	3,012
Total Income	312,924
Expenditure	
Rental	76,165
Staff Costs	129,327
Other Operating Expenses	73,901
Total Expenditure	279,393
Total Surplus for the year	33,531

### FINANCIAL HIGHLIGHTS -FIVE YEAR TREND AND OUR RESERVES POLICY 30<sup>TH</sup> JUNE, 2013



### **Five Year Trends**

<sup>\*</sup> aidha ltd was incorporated on 29 March 2010. Its first set of audited accounts was prepared for the period from 29 March 2010 to 30 June 2011. aidha operated as a society prior to its incorporation. Its last set of audited accounts was prepared for the period from 1 July 2010 to 30 November 2010. These 2 sets of audited accounts are combined and presented under 2011.

### **Reserves Policy**

The primary objective of aidha's fund management is to maintain an adequate fund base so as to support its operations. aidha monitors its cash flow and overall liquidity position on a continuous basis.

	2013	2012	Increase / (Decrease )
Unrestricted Funds: Capital Fund and Accumulated Fund	114,864	81,333	41%
Restricted Fund: Others	4,500	10,216	-56%
Total Funds	119,364	91,549	30%
Ratio of Reserves to Annual Operating Expenditure	0.43	0.36	<b>19</b> %

## **Priorities in FY2014**

Over the coming year, we look forward to:

- increasing our **Capacity to serve** to extend our positive impact to more foreign domestic workers in Singapore
- reviewing and developing our CUrriculum to better meet the needs of our students
- continuing to build stable and fruitful

partnerships with corporations and other stakeholders

• improving our **financial sustainability** through fundraising and building new forms of partnerships

 improving our COMMUNICATION and engagement with all of aidha's stakeholders



## Corporate Information

Board of<br/>DirectorsClaudine Lim<br/>(CHAIR as of Sep 1st 2012)

Chen Weiwen Vishrut Jain (resigned on 17<sup>th</sup> of Oct 2013) Sameer Khan (treasurer; appointed on 8<sup>th</sup> Feb 2013) Saleemah Ismail Clarence Singam-Zhou Ute Braasch (asst treasurer; appointed on 8<sup>th</sup> Feb 2013)

Auditor SB Tan & Co.

**Corporate** Accede Corporate Services Pte. Ltd.

Secretary

**Bookkeeping** Akira Corporate Services (as of Sep 1st 2012)

Bank Standard Chartered Bank

Registered 1A Short Street Address #01-08 Singapore 188210

www.aidha.org

UEN: 201006653E

## **Our Partners**

Accenture Alexander Mann Solutions American Women's Association of Singapore Australian Chamber of Commerce **Barclays** Plc **Barclays Women Initiative Network** Deutsche Bank AG Directree Pte Ltd El Toro Embassy of Mexico to Singapore Gemalto Humaneity Foundation Kadence International Mastercard Ministry of Manpower **NTUC Learning Hub** Philippine Embassy PrimeTime Business and Professional Women's Association Señor Taco Singapore-American Association **TEDx Singapore** 



5 3 7an & Co

Public Accountants & Chartered Accountants Reg no. S98PF0754H (Since 1998) 118 Aljunied Avenue 2 #06-104 Singapore 380118 Tel: 6844 8626 Fax: 6844 8627 E-mail: admin@sbian.com http://www.sbian.com

### Aidha Ltd.

#### Registration No. 2010-06653-E

#### Registered office: 1A, Short Street #01-08 Beacon International College, Singapore 188210

#### Annual Report for the Year Ended 30 June 2013

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#### **REPORT OF THE DIRECTORS**

We, the undersigned Directors, submit this annual report to the members together with the audited financial statements of the Company for the financial year ended 30 June 2013.

#### Directorate

The Directors in office at the date of this report are as follows:

Claudine Lim Hsi Yun Clarence Kulasingam Poopalasingam Vishrut Jain Saleemah Ismail Chen Weiwen Muhammad Sameer Yousuf Khan (appointed on 8 February 2013) Ute Braasch (appointed on 8 February 2013)

#### Arrangement to Enable Directors to Acquire Shares and Debentures

Neither at the end of nor at any time during the financial year was the Company a party to any arrangement whose objects are, or one of whose objects is, to enable the Directors of the Company to acquire benefits by means of the acquisition of shares in or debentures of the Company or any other body corporate.

#### Directors' Interests

All Directors who held office at the end of the financial year are members of the Company at the end of the financial year.

#### **Directors' Interests in Contracts**

Since the beginning of the financial year, no Director has received or become entitled to receive a benefit by reason of a contract made by the Company or a related company with the Director or with a firm of which he is a member or with a company in which he has substantial financial interest, except as disclosed in the accounts.

#### Share Options

During the financial year, no options to take up unissued shares of the Company were granted and no shares were issued by virtue of the exercise of options to take up unissued shares of the Company. There were no unissued shares of the Company under option at the end of the financial year.

#### Auditors

The auditors, S B Tan & Co, have expressed willingness to accept re-appointment.

Claudine Lim Hsi Yun Director

Chen Weiwen M.S. 7. KHWW Director

#### STATEMENT BY THE DIRECTORS

We, Claudine Lim Hsi Yun and Chen Weiwen, being Directors of Aidha Ltd., do hereby state that in our opinion:

- a) the accompanying financial statements are drawn up so as to give a true and fair view of the state of affairs of the Company as at 30 June 2013, and of the results, changes in fund and cash flows of the Company for the year ended on that date in accordance with the provisions of the Singapore Companies Act, Chapter 50 and Singapore Financial Reporting Standards; and
- b) at the date of this statement, there are reasonable grounds to believe that the Company will be able to pay its debts as and when they fall due.

The Board of Directors has, on the date of this statement, authorised these financial statements for issue.

Claudine Lim Hsi Yun Director

Chen Weiwen M.S. T. KHAW Director

Singapore 3 SEP 2013



Public Accountants & Chartered Accountants Reg no. S98PF0754H (since 1998)

#### REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF AIDHA LTD.

#### Report on the Financial Statements

We have audited the accompanying financial statements of **Aidha Ltd.** (the "Company") for the year ended 30 June 2013, which comprises the statement of financial position, the statement of comprehensive income, statement of changes in funds and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with the Singapore Companies Act, Cap 50 (the "Act"), Charities Act, Chapter 37, Recommended Accounting Practice No. 6 (RAP 6) and Singapore Financial Reporting Standards ("FRS"), and for devising and maintaining a system of internal accounting controls sufficient to provide a reasonable assurance that assets are safeguarded against loss from unauthorized use or disposition; and transactions are properly authorized and that they are recorded as necessary to permit the preparation of true and fair financial statements and to maintain accountability of assets.

#### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Singapore Standards on Auditing. Those Standards require that we comply with ethical requirements, and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatements of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the financial statements are properly drawn up in accordance with the Singapore Companies Act, Cap 50 (the "Act"), Charities Act Chapter 37, Recommended Accounting Practice No. 6 (RAP 6) and the FRS and so as to give a true and fair view of the state of affairs of the Company as at 30 June 2013 and the results, changes in funds and cash flows of the Company for the year ended on that date.

S B TAN & CO Public Accountants & Chartered Accountants Singapore 3 SEP 2013

#### Statement of Financial Position

As at 30 June 2013

		2013	2012
	Note	\$	\$
Property, plant and equipment	3	1,117	-
Current Assets			
Trade and other receivables	Γ	15,114	31,709
Other assets Cash and bank balances		1,080   188,641	160
Cash and bank balances		204,835	<u>132,678</u> 164,547
	F	20 1,000	
Current Liabilities			
Trade and other payables	4	86,588	72,998
	L	86,588	72,998
Net Current Assets		118,247	91,549
Net Assets	-	119,364	91,549
	=	119,304	
Representing:			
Capital Fund	5	15,715	15,715
	0	10,710	10,710
Restricted Fund		4,500	10,216
Accumulated Fund		99,149	65,618
	_	440.004	
	=	119,364	91,549

#### Statement of Comprehensive Income For the year ended 30 June 2013

	2013 \$	2012 \$
Course fees income	117,778	99,343
Donation income	180,600	160,176
Income from fund raising	10,114	36,302
Sponsorship income	1,420	1,934
	309,912	297,755
Other income	3,012	4,276

Less Expenditure			
Allowance on impairment loss on			
trade receivables		5,560	5,100
Depreciation of property, plant			
and equipment	3	559	423
Fund raising expenses		2,426	10,422
Rentals		76,165	54,916
Staff costs - CPF Contribution		3,292	4,804
- others		126,035	122,182
Transport and travelling expenses		1,313	1,397
Volunteer expenses		20,241	20,310
Other operating expenses		43,802	33,895
		(279,393)	(253,449)
Surplus before taxation		33,531	48,582
Taxation	6	-	-
Surplus after taxation / Total comprehensive			
income for the year		33,531	48,582
Other comprehensive income		-	-
Total surplus for the year		33,531	48,582

#### Statement of Changes in Funds For the year ended 30 June 2013

	Note	2013 \$	2012 \$
<b>Capital Fund</b> Balance at beginning of year Balance at end of year		15,715 15,715	<u> </u>
<b>Restricted Fund</b> Balance at beginning of year Received during the year Balance at end of year		10,216 (5,716) 4,500	- 10,216 10,216
Accumulated Fund Balance at beginning of year Surplus after taxation Balance at end of year		65,618 33,531 99,149	17,036 48,582 65,618
Total Funds		119,364	91,549

Statement of Cash Flows For the year ended 30 June 2013		
	2013 \$	2012 \$
Cash Flows From Operating Activities: Surplus before taxation	·	·
Adjustment for:	33,531	48,582
Depreciation of property, plant and equipment 3	559	423
		423
Operating cash flow before working capital changes	34,090	49,005
Change in operating assets and liabilities:		
Trade and other receivables Other assets	16,595	(10,606)
Trade and other payables	(920) 13,590	- 36,484
Net work for a substantial state		
Net cash from operating activities	63,355	74,883
Cash Flows From Investing Activities:		
Purchase of property, plant and equipment 3	(1,676)	
Net cash outflow from investing activities	(1,676)	-
Cash Flows From Financing Activities:		
Net assets assigned / donated as funds	-	-
Funds received during the year / period	(5,716)	10,216
Net cash (outflow) / inflow from financing activities	(5,716)	10,216
Net increase in cash and cash equivalents	55,963	85,099
Cash and cash equivalents at beginning of year	132,678	47,579
Cash and cash equivalents at end of year	188,641	132,678

These notes form an integral part of and should be read in conjunction with the accompanying Financial Statements.

#### 1 General

Aidha Ltd. (the "Company") is incorporated in the Republic of Singapore under Companies Act, and registered as a charity on 13 January 2011 under Charities Act and has its registered office at 1A, Short Street, #01-08 Beacon International College, Singapore 188210.

The objective of the Company is to foster the financial education growth for lower income and migrant workers.

The financial statements were authorised for issue by the Management on 3 September 2013.

#### 2 Significant Accounting Policies

#### 2.1 Basis of Accounting

The financial statements, expressed in Singapore dollars, are prepared under the historical cost convention and in accordance with Singapore Financial Reporting Standards.

The preparation of financial statements in conformity with FRS requires mangement to make judgements, estimates and assumptions that affect the application of policies and the reported amounts of assets, liabilities, income and expenses. Actual results may differ from these estimates. The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimates are revised, and in any future periods affected. Judgements made by the management in the application of FRS that have a significant effect on the financial statements and in arriving at estimates with a significant risk of material adjustment in the following year are discussed in the subsequent note to accounts.

#### 2.2 Changes in Accounting Policies

The accounting policies have been consistently applied by the Company and are consistent with those used in the previous financial year, except for changes resulting from adoption of new FRS.

#### 2.3 New Standards and Interpretations Not Yet Effective

The Company has not applied the new/revised accounting standards (including its consequential amendments) and interpretations that have been issued as of the date of the statements of financial position but are not yet effective. The initial application of these standards and interpretations is not expected to have any material impact on the Company's financial statements.

The Company has not considered the impact of accounting standards issued after the date of the statements of financial position.

#### 2.4 Revenue Recognition

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the Company and the revenue can be reliably measured and the following specific recognition criteria must also be met before revenue are recognised.

#### 2.4 Revenue Recognition (cont'd)

- (a) Course fee income is recognised on an accrual basis on a straight-line basis over the remaining term of classes.
- (b) Donation and sponsorship income are recognised upon receipt.
- (c) Income from fund raising is recognised upon the closing of the fund raising event.

#### 2.5 Property, plant and equipment

All items of property, plant and equipment are initially recorded at cost. The cost of an item of property, plant and equipment is recognised as an asset if, and only if, it is probable that future economic benefits associated with the item will flow to the Company and the cost of the item can be measured reliably.

Subsequent to recognition, property, plant and equipment are measured at cost less accumulated depreciation and accumulated impairment losses. Depreciation is calculated on the straight line method to write off the cost of the assets over their estimated useful lives as follows:

	Number of years
Furniture, Fittings and Furniture	3
Computer equipment	1

The carrying values of property, plant and equipment are reviewed for impairment when events or changes in circumstances indicate that the carrying value may not be recoverable.

The residual value, useful life and depreciation method are reviewed at each financial year-end, and adjusted prospectively, if appropriate.

An item of property, plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss on derecognition of the asset is included in profit or loss in the year the asset is derecognised.

Fully depreciated property, plant and equipments are retained in the financial statements until they are no longer in use and no further charge for depreciation is made in respect of these assets.

#### 2.6 Foreign Currencies

Items included in the financial statements of the Company are measured using the currency that best reflects the economic substance of the underlying events and circumstances relevant to that entity. The functional currency of the Company is the Singapore dollar. The financial statements of the Company are presented in Singapore dollars. Foreign currency transactions are translated into Singapore dollars at rates of exchange approximating those ruling at transaction dates. Foreign currency monetary assets and liabilities are translated at the rates ruling at the year-end. The resulting profits and losses on exchange are dealt with through the profit and loss account. Balances in notes are in functional currency unless otherwise stated.

#### 2.7 Cash and Cash Equivalents

Cash and cash equivalents comprise cash and bank deposits which are readily convertible to an amount of cash and which are subject to an insignificant risk of changes in value.

#### 2.8 Related Parties

A related party is defined as follows:

- (a) A person or a close member of that person's family is related to the Company if that person:
  - (i) Has control or joint control over the Company; or
  - (ii) Has significant influence over the Company; or
  - (iii) Is a member of the key management personnel of the Company or of a parent of the Company.
- (b) An entity is related to the Company if any of the following conditions applies:
  - (i) The entity and the Company are members of the same group (which means that each parent, subsidiary and fellow subsidiary is related to the others).
  - (ii) One entity is an associate or joint venture of the other entity (or an associate or joint venture of a member of a group of which the other entity is a member).
  - (iii) Both entities are joint ventures of the same third party.
  - (iv) One entity is a joint venture of a third entity and the other entity is an associate of the third entity.
  - (v) The entity is a post-employment benefit plan for the benefit of employees of either the Company or an entity related to the Company. If the Company is itself such a plan, the sponsoring employers are also related to the Company;
  - (vi) The entity is controlled or jointly controlled by a person identified in (a);
  - (vii) A person identified in (a)(i) has significant influence over the entity or is a member of the key management personnel of the entity (or of a parent of the entity).

#### 2.9 Financial Assets

i) <u>Classification</u>

The Company classifies its financial assets according to the purpose for which the assets were acquired. Management determines the classification of its financial assets at initial recognition and re-evaluates this designation at every reporting date. The Company's only financial assets are receivables.

#### Receivables

Receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except those maturing later than 12 months after the balance sheet date which are classified as non-current assets. Receivables excluding prepayments are presented as "other receivables", and "cash and bank balances" on the balance sheet.

ii) Recognition and derecognition

Regular purchases and sales of financial assets are recognised on trade-date - the date on which the Company commits to purchase or sell the asset. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the Company has transferred substantially all risks and rewards of ownership. On disposal of a financial asset, the difference between the net sale proceeds and its carrying amount is recognised in profit or loss. Any amount in the fair value reserve relating to that asset is also transferred to profit or loss.

#### 2.9 Financial Assets (cont'd)

iii) Initial measurement

Financial assets are initially recognised at fair value plus transaction costs except for financial assets at fair value through profit or loss, which are recognised at fair value. Transaction costs for financial assets at fair value through profit and loss are recognised as expenses.

#### iv) Subsequent measurement

Receivables are carried at amortised cost using the effective interest method.

Interest income on financial assets are recognised separately in profit or loss.

#### 2.10 Financial Liabilities

Financial liabilities include trade payables and other amounts payable. Financial liabilities are recognised on the balance sheet when, only when, the Company becomes a party to the contractual provisions of the financial instrument. Financial liabilities are initially recognised at fair value of consideration received less directly attributable transaction costs and subsequently measured at amortised cost using the effective interest rate method.

#### 2.11 Impairment

The carrying amounts of the Company's assets are reviewed at year-end to determine if there is any indication of impairment. If any such indication exists, the asset's recoverable amount is estimated. An impairment loss is recognised whenever the carrying amount of an asset exceeds its recoverable amount. All impairment losses are recognised in the profit and loss account. An impairment loss is only reversed to the extent that the asset's carrying amount does not exceed the carrying amount that would have been determined, if no impairment loss had been recognised.

#### 2.12 Leases

Operating leases

#### Lessee

Leases where significant portion of the risks and rewards of ownership are retained by the lessor are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are taken to profit or loss on a straight-line basis over the period of the lease.

When an operating lease is terminated before the lease period has expired, any payment required to be made to the lessor by way of penalty is recognised as an expense in the period in which termination takes place.

#### 2.13 Provisions

Provisions are recognised when the Company has a present obligation (legal or constructive) as a result of a past event, it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and the amount of the obligation can be estimated reliably.

#### 2.14 Financial Instruments

Non-derivative financial instruments comprise trade and other receivables, cash and cash equivalents, and trade and other payables. They are recognised initially at fair value plus, for instruments not at fair value through profit or loss, any directly attributable transaction costs.

#### 2.14 Financial Instruments (cont'd)

A financial instrument is recognised if the Company becomes a party to the contractual provisions of the instrument. Financial assets are derecognised if the Company's contractual rights to the cash flows from the financial assets expire or if the Company transfers the financial asset to another party without retaining control or transfers substantially all the risks and rewards of the asset. Regular way purchases and sales of financial assets are accounted for at trade date, ie the date the Company commits itself to purchase or sell the asset. Financial liabilities are derecognised if the Company's obligations specified in the contract expire or are discharged or cancelled.

#### 3 Property, plant and equipment

	Computer equipment	Furniture & fittings	Total
	\$	\$	\$
Cost			
Balance at 1 Jul 2011	2,336	846	3,182
Balance at 30 Jun 2012 and			
as at 1 Jul 2012	2,336	846	3,182
Additions during the year	1,676	-	1,676
Balance at 30 Jun 2013	4,012	846	4,858
Accumulated Depreciation Balance at 1 Jul 2011			
Balance at 1 Jul 2011	2,336	423	2,759
Depreciation for the year	-	423	423
Balance at 30 Jun 2012 and			
as at 1 Jul 2012	2,336	846	3,182
Depreciation for the year	559	-	559
Balance at 30 Jun 2013	2,895	846	3,741
Net Book Value			
Balance at 30 Jun 2013	1,117	-	1,117
Balance at 30 June 2012		-	-

#### 4 Trade And Other Payables

	2013	2012
	\$	\$
Advance income from course fees	81,280	66,058
Students' deposit	1,430	1,430
Accrued expenses	3,878	5,510
	86,588	72,998

#### 5 Capital Fund

This represents capital contributions in kind from members of Aidha, registered under the Societies Act, which has been dissolved with effect from 23 September 2011.

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#### 6 Taxation

There is no tax charge for the year as the Company qualifies for tax exemption as a charity under the Income Tax Act.

#### 7 Staff Costs

Key executives' annual remuneration (Including CPF)	2013 \$	2012 \$
-Salary range below \$100,000	57,800	91,493
No. of key executives -Salary range below \$100,000	1	2

#### 8 Operating Lease Commitments

The Company has commitments for future lease payments under non-cancellable operating leases as follows:

	2012	2012
Payable:	\$	\$
- within one year	10,000	11,115
- within 2 to 5 years		-
	10,000	11,115

#### 9 Financial Risk Management Objectives and Policies

The main risk arising from the Company's financial instruments is liquidity risk. The policy for managing this risk is summarised as follows:

#### Liquidity risk

The Company's financing activities are managed by maintaining an adequate level of cash and cash equivalents to finance the Company's operations.

#### 10 Fair Values of Financial Instruments

The carrying value of cash at bank, and amounts receivable and payable approximates fair value due to the relatively short-term maturity of these financial instruments.

#### 11 Accounting Estimates and Judgement in Applying Accounting Policies

The Company makes estimates and assumptions that affect the reported amounts of assets and liabilities within the next financial year. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

#### 11 Accounting Estimates and Judgement in Applying Accounting Policies (cont'd)

#### Key source of estimation uncertainty

The key assumptions concerning the future and other key sources of estimation uncertainty at the balance sheet date, that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next financial year.

#### Depreciation of property, plant and equipment

The cost of property, plant and equipment are depreciated on a straight-line basis over their respective useful lives. Management estimates the useful lives of these property, plant and equipment to be within 1 to 3 years. The carrying amount of the Company's property, plant and equipment are stated in Note 3. Changes in the expected level of usage and technological developments could impact the economic useful lives and the residual values of these assets. Therefore future depreciation charges could be revised and impact the profit in future years.

#### Impairment loss on trade receivables

The Company evaluates whether there is any objective evidence that trade receivables are impaired and determine the amount of impairment loss as a result of the inability of the debtors to make required payments. The Company bases the estimates on the ageing of the trade receivables balance, credit-worthiness of the debtors and historical write-off experience. If the financial conditions of the debtors were to deteriorate, actual write-offs would be higher than estimated.

The following detailed statement of comprehensive income is supplementary and does not form part of the audited accounts

#### Detailed Statement of Comprehensive Income For the year ended 30 June 2013

Income	2013 \$	2012 \$
Course fees income	117,778	99,343
Donation income	180.600	160,176
Income from fund raising	10,114	36,302
Proceeds from students' project	579	3,611
Sponsorship income	1.420	1,934
Other income	2,433	665
	2,400	000
	312,924	302,031
Less Expenditure		
Bank charges	155	113
Allowance on impairment loss on trade receivables	5,560	5,100
Contributions to CPF	3,292	4,804
Depreciation of property, plant and equipment	559	423
Property, plant and equipment expensed	1,196	3,261
Fund raising expenses	2,426	10,422
General expenses	8,406	2,500
Insurance	257	-
Postage and courier	38	23
Printing and stationery	5,124	9,279
Professional and legal fees	7,822	10,797
Refreshment and entertainment	4,747	447
Rentals	76,165	54,916
Salaries	125,743	121,873
Teaching materials	9,802	5,667
Telecommunication	3,534	1,808
Training and courses	292	309
Transport and travelling expenses	1,313	1,397
Utilities	2,721	-
Volunteer expenses	20,241	20,310
	(279,393)	(253,449)
Surplus for the year / period before taxation	33,531	48,582





## **aidha** 2012-2013